



2021 Hotel - Motel Income & Expense Request
Calendar year 2020
Beginning 01/01/2020 and Ending 12/31/2020
Filing Deadline May 1, 2021

The Brevard County Property Appraiser's Office is requesting data, as indicated on the other side of this form, to aid in the valuation of this and similar properties. Data submitted as a part of this request is confidential per Florida Statute 195.027.

Failure to submit data in accordance with this request may impede the ability to conduct an effective appeal at the Value Adjustment Board. Section 194.034(1)(h), Florida Statutes states that "no petitioner may present for consideration, nor may a board or special magistrate accept for consideration, testimony or other evidentiary materials that were requested of the petitioner in writing by the property appraiser of which the petitioner had knowledge and denied to the property appraiser." Failure to provide this information will be considered a denial of this request.

COVID 19 - In order to consider and adjust for the effects of the COVID 19 pandemic, the property owner or representative must submit 3 years of Profit & Loss Statements, Rent Rolls, and/or Quick-Books Statements (as appropriate). This is the only way the appraisal staff will be able to judge the impacts on your individual property.

Please list capital improvements with their costs and any additional comments by attaching a separate sheet.

Do not include depreciation or mortgage interest in expenses

Please attach any additional documentation, in addition to filling out both sides of this form, that would help in our continuing pursuit to assess your property accurately and equitably (recent appraisals, end-of-year statements, etc.).

Name of Preparer: _____ Phone: _____ Date: _____

Hotel/Motel NAME: _____

What is the total percent vacant as of January 1, 2021? _____

Area	Amenities	
Mainland <input type="checkbox"/>	Restaurant <input type="checkbox"/>	Same Owner? Yes <input type="checkbox"/> No <input type="checkbox"/> Size (sf): _____
Beachside <input type="checkbox"/>	Convention Center <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> _____
Interstate <input type="checkbox"/>	Retail <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> _____
Room Rental Income		
1. Total Number of Rentable Rooms	1.	
2. Total Number of Rooms Rented	2.	
3. Actual Rental Income Received	3.	
4. Average Daily Rate	4.	
Other Income		
5. Leases (Restaurant, Gift Shop, etc.)	5.	
6. Vending	6.	
7. Miscellaneous (Banquets rooms, etc.)	7.	
8. Resort Fees	8.	
Annual Expenses		
9. Insurance (not liability, structure only)	9.	
10. Management Fees	10.	
11. Administrative (including advertising, legal, accounting, etc.)	11.	
12. Payroll	12.	
13. Utilities	13.	
14. Repairs	14.	
15. Telephone	15.	
16. Grounds Maintenance (including trash, landscaping, parking lot etc.)	16.	
17. Regular Building Maintenance (Not Capital Expenditures)	17.	
18. Room Expenses	18.	
19. Franchise/ Royalty Fees	19.	
20. Reserves for Replacements	20.	
21. Real Estate Taxes	21.	
22. Other Taxes and Fees (Not Real Estate Taxes)	22.	
23. Other Expenses (Please explain)	23.	
24. Total Annual Expenses	24.	