



**2021 Manufactured Home & RV Park Income & Expense Request**  
**Calendar year 2020**  
**Beginning 01/01/2020 and Ending 12/31/2020**  
**Filing Deadline May 1, 2021**

The Brevard County Property Appraiser's Office is requesting data, as indicated on the other side of this form, to aid in the valuation of this and similar properties. Data submitted as a part of this request is confidential per Florida Statute 195.027.

Failure to submit data in accordance with this request may impede the ability to conduct an effective appeal at the Value Adjustment Board. Section 194.034(1)(h), Florida Statutes states that "no petitioner may present for consideration, nor may a board or special magistrate accept for consideration, testimony or other evidentiary materials that were requested of the petitioner in writing by the property appraiser of which the petitioner had knowledge and denied to the property appraiser." Failure to provide this information will be considered a denial of this request.

COVID 19 - In order to consider and adjust for the effects of the COVID 19 pandemic, the property owner or representative must submit 3 years of Profit & Loss Statements, Rent Rolls, and/or Quick-Books Statements (as appropriate). This is the only way the appraisal staff will be able to judge the impacts on your individual property.

**Please list capital improvements with their costs and any additional comments by attaching a separate sheet.**

**Do not include depreciation or mortgage interest in expenses**

Please attach any additional documentation, in addition to filling out both sides of this form, that would help in our continuing pursuit to assess your property accurately and equitably (recent appraisals, end-of-year statements, etc.).

Name of Preparer: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

DBA:		Is this community age-restricted? Yes <input type="checkbox"/> No <input type="checkbox"/>		Total # of pads in park:							
<b>Annual Income (\$)</b>											
Mobile Home Lots (standard, corner, etc.)		# Leased	# Vacant	Total #	Monthly Rent (\$)						
Park Owned Mobile Homes (standard, corner, etc.)		# Leased	# Vacant	Total #	Monthly Rent (\$)						
Recreational Vehicle (RV) Lots (permanent, premium, etc.)		# Leased	# Vacant	Total #	Rent In-Season (\$)	Rent Off-Season (\$)					
Open Storage		# Leased	# Vacant	Total #	Rent In-Season (\$)	Rent Off-Season (\$)					
<b>Amenities</b>											
Utilities Included in Rent (Please put a <input checked="" type="checkbox"/> in empty box to the right)		Water		Sewer		Trash		Pest Control		Cable	
Please list amenities (pool, clubhouse, etc.) here:											
<b>Annual Income (\$)</b>											
1. Total Annual Potential Gross Income								1.			
2. Actual Income Received								2.			
3. Total Other Income								3.			
3a. Cabins		\$	3b. Cottages		\$	3c. Houses		\$	3d. Other		\$
4. Total Miscellaneous Income								4.			
4a. Laundry Room		\$	4b. Cable		\$	4c. Vending Machine		\$	4e. Other		\$
5. Equals Adjusted Gross Income								5.			
<b>Annual Expenses (\$)</b>											
1. Management Fees								1.			
2. Administrative (including advertising, legal, accounting, etc.)								2.			
3. Payroll								3.			
4. Utilities								4.			
5. Repairs								5.			
6. Grounds Maintenance (including trash, landscaping, parking lot, etc.)								6.			
7. Repairs and Building Maintenance								7.			
8. Reserves for Replacement								8.			
9. Insurance (not liability, structure only)								9.			
10. Telephone								10.			
11. Supplies								11.			
12. TV/Cable								12.			
13. Real Estate Taxes								13.			
14. Other Taxes/Fees (please explain)								14.			
15. Capital Expenses (please explain)								15.			
16. Other Expenses (please explain)								16.			
17. Total Annual Expenses (\$)								17.			